



KAIROS PUBLIC SCHOOLS VACAVILLE ACADEMY

2020-2021 School Year

129 Elm Street

Vacaville CA 95688

KPSVA is committed to empowering a generation of learners to think critically, analyze and apply knowledge strategically, and utilize relevant tools to interact thoughtfully within a global community.

Kairos Parent Advisory Council Meeting Minutes

March 10, 2021

PAC MEETING VIA ZOOM

Meeting Start Time:

9:00am

KPAC Board Members present:

President: Kelly Smith

Vice President: Jeff Fletcher

Treasurer: Teresa Salgado-Ellis

Board Member: Marley Sanders

Administration present:

Academies Director: Pat Broughton

1. Approval of Meeting Minutes

Treasurer - Teresa Salgado-Ellis

Teresa Salgado-Ellis motions to approve meeting minutes from the February 10, 2021 meeting. Jeff Fletcher seconds.

2. Calendar Review

Nothing on Calendar.

3. PAC Board Member Reports

President - Kelly Smith

A. Dine-Out Events- Our program has been successful this year with 4 Dine Outs that have occurred over the last few months. Our last Dine-Out with Hank & Hazel's was their largest Dine-Out fundraiser to date since they have started partnering with schools in the area. It was also their largest volume day in history since they've opened!

We are working to host a few more Dine-Out events to finish out the school year, look for more information coming soon.

B. Spring Jog-A-Thon/Fun Run- PAC Board voted to outsource our annual Jog-A-Thon this year and we will be working with Healthy Kids Fun Run. Their representative is a local mom who previously served on the PTA board for a local elementary school.

We are looking to schedule the event during the last week of April (likely 4/28). With the change this year to outsource the event, this will give us the ability to gather donations via an online platform, offer a larger variety of prizes, and Healthy Kids Fun Run will handle all of the logistics. We are hoping to see an increase in our overall fundraising amount as we will pay a percentage of funds raised to the company to manage the event. They have had very successful results with smaller schools.

Jeff asked if donations will still be tax deductible and Kelly will confirm if Healthy Kids Fun Run will be responsible for sending the tax deduction information to donors (PAC Treasurer has sent the information in past years, since we executed the event in-house).

C. Talent Show- Erin Reed has volunteered to manage the event! She will work with Kelly and Teresa to work on a communication and logistics timeline (email/App, social media, communication to scholars, etc). Publish date of talent show is slated to be 5/27. We will determine if the show will be uploaded to the YouTube channel or another platform.

Pat advised that the parents/guardians of talent show participants complete a permission form. We should also screen song lyrics if someone plans to sing to ensure the content is age appropriate, etc. Erin is hoping to receive a variety of acts since the participants will be submitting their content virtually.

Treasurer's Report - Teresa Salgado-Ellis

A. Treasurer's Report- No expenses to report since our last meeting in February, however, we've had a few deposits:

- a. Received quarterly Amazon Smile donation of \$172.88. This included the time period from spending during the holiday season, so thank you to everyone who placed their Amazon orders through Amazon Smile! Teresa will issue a check to Kairos Public Schools for \$275.88 to reflect our last two Amazon Smile donations received.
- b. Dine-Out checks were received and deposited from our Chipotle (\$463.85) and Hank & Hazel's (\$352) events.
- c. Received a donation from Charities Aid Foundation of America with Cybergrants. Marc Owens was the donor in partnership with his employer and we received a donation of \$595.30.

Pat suggested to send Amber Moeckel results from Dine-Outs, etc, so that this information can be included in upcoming newsletters and families are aware of the successful results. Teresa will reach out to Amber to communicate the information.

Current fiscal PAC balance is \$23,426.03

B. PAC Teacher Mini-Grants- We have 30 staff members who are eligible to apply for our Min-Grant program. Each individual may use funds (totaling a \$250 budget) throughout the school year. 2 staff members have used their entire budget and 4 staff members have used a portion of their budget.

Teresa will partner with Jared and Pat to send a reminder to staff members about the Teacher Mini-Grant program. We will also direct the team to please submit their mini-grant applications no later than Friday, May 14, 2021. This will give Teresa time to submit the applications to the PAC Board for review and approval, as well as order the items so the staff members receive them before the end of the school year.

4. Executive Director Updates

Pat Broughton - General Updates

A. Fund A Need for Jog-A-Thon- Kelly reached out to Jared and Pat for possible fund-a-need ideas to share with families and potential donors for the Jog-A-Thon event. Suggestions include Chromebooks, items for student incentives (e.g. gift cards for model Patriot recipients).

Teresa proposed to include the Teacher Mini-Grant program as one of the fund-a-need ideas as we do not have the funds built into next year's budget due to the fundraising events we have cancelled this year due to COVID-19. We should remind donors that the Mini-Grant program directly benefits scholars and teachers as it supports the purchases of supplies and curriculum in the classrooms.

B. State Testing- Testing begins 4/19/2021. Elementary tests (English and Math) will be shorter by approximately 45 minutes. State expectation is to test for accountability. The science test component for 5th and 8th grades was cancelled by the state. There will be a platform for distance learners to take the test at home; teachers will receive instructions on how to execute this.

C. Lottery- We received over 1,000 applications (majority of applications was TK-3rd grade) for the 2021-2022 school year! This was the highest number of applications in school history. Lottery will take place on 3/31/2021.

5. Open Comments

A. PAC Alumni Scholarship - Kelly reminded the team that the deadline for graduating high school seniors (Kairos alumni) to submit an application is this Friday, 3/12.

Jeff advised that he has received one question regarding the essay word limit, but has not received any applications yet. All area high schools received the information in December and we heard back from all schools except Vanden High School. Jeff shared that he also received confirmation that Megan Zadnik and Patricia Hobbs will participate as members of the scholarship committee again this year.

Pat inquired if the scholarship scoring rubric was updated based on last year's feedback (to combine extracurricular and community service into a single category). Jeff will look at this year's scoring rubric and make the necessary changes.

B. Promotion Ceremonies- Anthony Reed inquired about promotion ceremonies for Kindergarten and 8th graders at the end of the school year. Pat advised that it will depend on the tier status and the team is looking at ideas. One thought is if we are not able to gather in large groups is to execute something similar to the Honor Roll parade where 8th graders would be able to walk across a stage, etc. The team will also be meeting with the kindergarten teachers soon to discuss how we will celebrate the kindergarten graduates.

Next Meeting: April 14, 2021 9am

Location: Zoom