



## KAIROS PUBLIC SCHOOLS VACAVILLE ACADEMY

2020-2021 School Year

129 Elm Street

Vacaville CA 95688

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*KPSVA is committed to empowering a generation of learners to think critically, analyze and apply knowledge strategically, and utilize relevant tools to interact thoughtfully within a global community.*

### Kairos Parent Advisory Council Meeting Minutes

October 21, 2020

PAC MEETING VIA ZOOM

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#### Meeting Start Time:

7:00pm

#### KPAC Board Members present:

President: Kelly Smith

Vice President: Jeff Fletcher

Treasurer: Teresa Salgado-Ellis

Board Member: Marley Sanders

#### Administration present:

Executive Director: Jared Austin

#### 1. **Approval of Meeting Minutes**

##### **Treasurer- Teresa Salgado-Ellis**

Teresa Salgado-Ellis motions to approve meeting minutes from the September 16, 2020 meeting. Jeff Fletcher seconds.

#### 2. **Calendar Review**

Nothing on Calendar.

#### 3. **PAC Board Member Reports**

##### **President - Kelly Smith**

A. Teacher Appreciation Events- PAC has supported a donut pickup, drawing for two teachers to receive timeshare getaways and snack swag bags for all staff within the last few weeks. Events were well received! Stephanie Coleman (TAC Chair) also decorated the Scholar Support Room (SSR) for fall. Our goal is to update the decorations with a more general theme that will translate through the different seasons (in case the school returns to distance learning only).

B. Scholars Affected by Fires- We purchased a \$100 Target gift card for each of the 7 scholars that were impacted by the fires. Tiffany Leary helped us coordinate delivery and mailing of the cards last week.

C. Gold Key 2020 Wrap Up- We were able to spend the remainder of the Gold Key funds and contribute towards the purchase of air purifiers for the classrooms. All technology items have been distributed to classrooms with the exception of the document cameras as these were on a back order



from the vendor. Kelly followed up with the vendor and the shipment is in transit, so they should be delivered soon.

#### **Treasurer's Report - Teresa Salgado-Ellis**

A. Treasurer's Report - As Kelly mentioned, we used the remaining \$4,000 in Gold Key funds to contribute to the purchase of the air purifiers. We received the deposit of Gold Key funds from Eventbrite at the end of September; all technology items and contributions for the air purifiers have been paid for.

Other expenses since last month included the Teacher Appreciation events supplies (donuts snacks and supplies for goody bags) and approval of 4 Teacher Mini-Grants (C.Zadnik, Allender, Lindsey and Brown). Current fiscal PAC balance is \$22,009.37.

B. 2019 Tax Forms - All fiscal 2019 tax forms (990N, 199N, Annual Registration Report and Treasurer's Report) have been completed and submitted online or mailed.

C. 2020 Budget Adjustments- Since we have not been able to host two of our Fall events (Jog-A-Thon and Fall Fest) that generate revenue, Teresa reviewed the current budget and sent a proposal to the PAC Board outlining adjustments within a few categories (PAC Scholarships, Teacher Appreciation, and Gold Key 2021). In addition, the original approved budget did not include a Middle School/Scholar Ambassadors category as the majority of events involved large groups (Honor Roll dinner, VIP/Me Dance, Winter/Spring dances, etc). Mr. Broughton contacted Kelly to inquire if PAC will be able to support alternative (smaller) events for Middle School/Scholar Ambassadors as well as school wide initiatives (issuing gift cards, etc). Teresa added the Middle School/Scholar Ambassadors category to the budget and included in the proposal to the PAC Board.

Teresa Salgado-Ellis motions to approve the proposal with adjustments to the 2020 budget, Kelly Smith seconds the motion.

#### **4. Executive Director Updates**

##### **Jared Austin - General Updates**

A. Reopening Update - School is open! The school district sent out a Safety Committee to observe what Kairos is doing as we are the only public school open in Solano County. The committee was very complimentary and took a lot of notes.

It has been getting easier and smoother every day. The Pik-My-Kid pickup time is improving (average is down to 12-14 minutes to complete pickups). We had some first day challenges with app issues and several families did not have the app downloaded prior to pickup (resulting in up to a 35 minute wait time).

B. COVID Update- We are receiving new guidance from the County Health Department (latest update occurred at 4 hours prior to tonight's meeting). New scenarios are coming up and the directives can be challenging and confusing to implement. For example, if a child is showing COVID symptoms, and there are multiple children within the family, the isolation time may range from 10-24 days. Jared is working on an updated infographic to send out to families and explain the different scenarios.



Families are not required to take a COVID test if a scholar is displaying symptoms, however, the scholar cannot return to school for 10 days. Families cannot be notified unless two or more students in the same cohort have tested positive. Current county directive in this scenario is that they would not recommend closing the cohort for 14 days, but encourage COVID tests.

Several staff members have been certified through John Hopkins on contact tracing.

Jared clarified the use of masks during recess. If a scholar is playing (physically exerting themselves), they do not need to wear a mask. Kairos is training new campus monitors (we've hired two new team members) and will communicate this information. We are still encouraging physical distancing!

Kairos is working on a way for KISP to host in-person workshops. The challenge is to have stable cohorts and we have not found a way to do this yet, but are working on it!

## 5. Open Comments

A. Kelly provided additional updates around the following items:

1. Dine-Outs- Our goal is to partner with local restaurants to host a few Dine-Out events. Our Dine-Out chair from last year is not returning, so the PAC Board will work together to set up events and hope to find a replacement chairperson.

In previous years, Dine-Out funds generated have been donated to support the Sports programs. The PAC Board and Jared agreed offline that if we are able to have Sports this year, the funds will be donated to support the programs. If the Sports programs are cancelled this year, the funds will remain in the PAC general budget to help offset some of the revenue that we were not able to generate this Fall.

2. Patriot Pals- Kelly reached out to Megan Boykin (former Director of Affairs) for Patriot Pals materials and our goal is to send the signup information soon.

Jared suggested that while we are working on getting the Patriot Pals program up and running, anything we can do to encourage teachers and staff right now would be appreciated. Gestures and pick me ups (such as an email) to let the staff know we care and support them means a lot right now!

3. PAC Survey- The PAC Survey (asking for feedback on ideal meetings days, times, etc) will be sent out to families soon. The original plan was to send out last week, and we determined it was a lot of information to send out during the first week back. For now, we will continue to hold meetings in the evenings via Zoom. Our November meeting date is TBD as the second Wednesday of the month is a holiday.

***Next Meeting: TBD***